

NOVEMBER TRAINING CALENDAR

MON

TUES

WED

THURS

FRI

Morning



BUILDING CONFIDENCE AND COMMUNICATION SKILLS

Belfast City Centre
And various locations
10.30am – 12.30pm
Continuing through
November



INTERVIEW SKILLS

Online on Zoom
10.30-11.30am
Starting 10th
November



ICT

Belfast Office 10 -12pm
Starting 11th November



DRIVING THEORY

Bangor Office
10am-12pm
Starting 5th
November

Afternoon



FOOTBALL TRAINING

Belfast 2-3pm

[Click here to register \(or speak to your employment officer\)](#)

November Training Courses



Course Title	Course Details	Where and When?
Building confidence and communication skills	We are continuing this programme running until Christmas where we will be doing lots of different activities around Belfast to help develop teamwork and communication skills. We will be doing some sports, attending Belfast Activity Centre, and finishing off with a Christmas Market trip!	Meeting point CHILD Gym unless specific visit, then location will be confirmed the week before. 10.30am – 12.30pm Continuing until 14 th December
Interview Skills	Learn more about interviews and how to prepare for them. Part of this course will involve taking part in a mock interview and receiving feedback about how you got on and might improve.	Wednesday mornings on Zoom 10.30-11.30 am Starting 10 th November
ICT	We will be exploring different types of hardware and software and will be completing some practical tasks using Microsoft Office. This will include printing and saving documents and changing some common settings and features such as date, times and volume levels.	Thursday mornings in Belfast Office 10am-12pm Starting 11 th November
Driving Theory	If you are thinking about learning to drive or want to know what the theory test might look like before you start to learn then join us for some practice tests, spotting hazards, and some group study to help you on your first step towards getting on the road. Whether you've tried it before and didn't pass, or never really thought about it at all, there are lots of job opportunities at the minute for drivers, so what better time to have a go?	Friday mornings in the Bangor Office 10am-12pm Starting 5 th November

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